



**BA-PHALABORWA
MUNICIPALITY**

**IMPLEMENTATION OF SUPPLY CHAIN MANGEMENT
POLICY REPORT
SECOND QUARTER
OCTOBER – DECEMBER 2018**

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor in a bid to give effect to his oversight role.

Policy

The Supply Chain Management Policy was reviewed and adopted by Council in May of 2018 to fully comply with the SCM Regulations communicated under National Treasury general. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislative amendments and to incorporate any recommendations as raised by the Auditor General.

Systems

Central Supplier Database

The municipality is currently operating on the centralised supplier database for the commodities or items that are procured within the institutions.

The request for quotation are advertised on the website so that all the service providers who are registered on the centralised supplier database can bid.

Ba-Phalaborwa Municipality has embarked on a process where it encourages new prospective service providers to register on the CSD to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulations, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

E-VENUS SYSTEM

E-Venus system utilised within the institution during October 2018 to December 2018.

SEBATA FINANCIAL SYSTEM

Sebata Financial system runs concurrently with E-Venus System.

TENDERS ADVERTISED FROM OCTOBER 2018 – DECEMBER 2018

- The municipality did not advertise any tender during the second quarter ended 31 December 2018

TENDERS ON EVALUATED PHASE FROM OCTOBER 2018 – DECEMBER 2018

TENDER NO.	DESCRIPTION
01/18/19	Supply and Delivery of Pothole Patching Material (Cold Mix Asphalt) for period of three (3) years
02/18/19	Supply and Delivery of a tractor for parks
03/18/19	Provision of services to the waste disposal site for a period of three (3) years
Proposal	Proposal for general valuation roll for a period of four years

TENDERS ON ADJUDICATION PHASE FROM OCTOBER 2018 – DECEMBER 2018

TENDER NO.	DESCRIPTION
02/18/19	Supply and Delivery of a tractor for parks
03/18/19	Provision of services to the waste disposal site for a period of three (3) years
Proposal	Proposal for general valuation roll for a period of four years

TENDERS APPOINTED DURING SECOND QUARTER FROM OCTOBER 2018 – DECEMBER 2018

TENDER NUMBER	DESCRIPTION	NAME OF SERVICE PROVIDER	AMOUNT VAT INCLUSIVE
Proposal	Proposal for audio sound and multimedia for council chamber	Veritainment Promotions And Projects (Pty) Ltd JV M2k Events & Hire	R 999 353.10
03/18/19	Provision of services to the waste disposal site for a period of three (3) years	Theuwedi Trading Enterprise	R11 019 300.00
Proposal	Proposal for general valuation roll for a period of four years	DDP Valuers	R 2 300 000.00

01/17/18	Travel agency for air travel and accommodation for a period of three (3) years	See the below Schedule	See the below Schedule
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The Municipality appointed the following pool of travel agencies for air travel and accommodation for a period of three (3) years (tender No.01/17/18) at an average rate of 17.75%

1. Musanda Travel Agency
2. Maphungubbe Travel Agency
3. Botlokwa Travel
4. Phetho Travel Agency
5. Exile Travel Center (PTY) LTD
6. Babirwa Travel
7. Mafahla travel
8. Reakgona Travel Services & Projects

NUMBER OF SMMES SUPPORTED AND DEVIATIONS

Period	No. of SMMES Supported	Order Deviations
October 2018	26	0
November 2018	38	1
December 2018	20	0

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 October 2018 to 31 December 2018

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 MI Moakamela
 Municipal Manager

08/01/2019